

**Town of Sherry
Regular Board Monthly Meeting Minutes
March 20, 2018**

The regular Town Board monthly meeting was called to order at 7:00 p.m., with Chairman Homb, Supervisor Bean and Supervisor Hetze, Clerk Ewoldt, Treasurer Haas and Deputy Clerk Dimick present.

The minutes from the February Town Board meeting were reviewed and approved with **a motion** by Supervisor Bean, second by Supervisor Hetze. **Motion carried.**

The treasurer's report was reviewed and approved with **a motion** by Supervisor Bean, Second by Supervisor Hetze. **Motion carried.**

County Representative Report: Mr. Ashbeck reported that the County is looking at opening certain portions of County Roads that link ATV trails. There are 13 towns that have ordinances in place. Jason from Planning and Zoning is the primary contact. There was a discussion held about the County Committees. Mr. Ashbeck also reported that Farm Technology organizers are looking for anyone that is interested in purchasing flowers to beautify the Farm Technology grounds. Whoever purchases the flowers will be able to take the flowers after the show. Contact Mr. Ashbeck for more information.

Recycling Center: The Recycling Board will meet on March 27, 2018 to complete the 2017 Reports for the DNR. The meeting is open to the Public. There was a discussion about water backed up on west driveway and up to dumpster due to frozen culverts. Supervisor Hetze will call the County to steam open the culverts. There was a discussion about the office at the Recycling Center Office. The Recycling Board will discuss and bring it back to the Town Board.

Spring Election: The Spring Election will be on April 3, 2018. The polls will open from 7:00 a.m. until 8:00 p.m. The Public Test of the voting equipment will be Saturday, March 31st at 10:00 a.m. The Public Test is open to the public. Voters can use the website: myvote.wi.gov or Google My Vote – Wisconsin to get to the website. Register voters can request Absentee Ballots through this website. .

Election Systems & Software Agreement Renewal: There was a motion from Supervisor Bean; second from Supervisor Hetze, to enter into the 3 year agreement for Hardware Maintenance and Software License for the ballot scanner – DS 200. The term of the contract is Jan. 1, 2018 – Dec. 31, 2021. There was **a motion** by Supervisor Bean, with a second by Supervisor Hetze to sign the Agreement Renewal. **Motion carried.**

Roads: Road Maintenance and Snow Plowing: Clean ditches near the Recycling Center.
2018 Road Work: The Board will check roads after the frost is out of the ground.

Fire Department Contract: The current 5 year contract with Sherry Volunteer Fire Department expires December 31, 2018. Copies of the current contract were given to Town Board Members for review.

Accounting Software Upgrade: Clerk Ewoldt recommends replacing the current accounting software to Quick Books. Robert Miller, CPA and Town Resident, will work with Ms. Ewoldt to install the new software. The estimated cost is approximately \$200. The advantages of using Quick Books are that it will include Payroll tax tables, and reports. Quick Books is always up to date and will be available as technology continues to evolve. There was **a motion** from Supervisor Hetze, second by Supervisor Bean. **Motion carried.**

Laptop for Clerk: Clerk Ewoldt received a quote from Northside Computer for a new laptop, software, warranty, and accessories of \$1,500. Clerk Ewoldt's current laptop purchased in 2011, will be used by the Deputy Clerk. There was **a motion** from Supervisor Bean, second by Supervisor Hetze to purchase the laptop. **Motion carried.**

Purchase Replacement Tables for Town Hall: Clerk Ewoldt priced 4 eight foot commercial Lifetime Tables to replace the remaining old town hall tables. Sam's Club has the tables for \$449.98 with free shipping. Pricing from Lifetime Company to buy direct was \$549.99. There was a **motion** by Supervisor Bean, second by Supervisor Hetze to purchase four tables from Sam's Club. **Motion carried.** The old tables will be sold for \$50. Follow-up – the tables were sold to Dan Ladick for \$50.

Regular Monthly Meeting Date Changes – April – August: The April meeting will be scheduled for April 17th, to coincide with the Annual Meeting. The May meeting will be on May 15th; the June meeting will be on June 19th; the July meeting will be on July 10th; the August meeting will be on August 21st

Board of Review Meeting to Adjourn to a Future Date: There was a **motion** by Supervisor Bean, second by Supervisor Hetze to set the Meeting for May 15th at 6:45 p.m., to coincide with the Town Board Meeting. **Motion carried.**

Transfer Funds from Tax Savings to Checking: Not needed at this meeting

Pay Bills: There was a **motion to pay bills**, by Supervisor Bean, second by Supervisor Hetze. **Motion carried.**

Public Input: None

Correspondence and Other Updates:

- UW Extension – Wood County, send a Notice about UWEX Nondiscrimination Policies.
- Clerk Ewoldt contacted Rapids Sheet Metal regarding malfunctioning of the overhead heater. The technician said the unit sensors were shutting it off because it was overheating. He recommends leaving the fan setting on "Auto" or "Turbo" and using the Air Sweep function.
- The American Transmission Company reported they will be replacing an existing substation control house with a new control house. All work will take place within the existing substation yard. Work is planned to start this September, with the new control house delivered in October 2018. All work will be completed by May or June, 2019.
- Charter Cable Partners, LLC, an indirect subsidiary of Charter Communications, Inc. applied for a renewal of its state video franchise authorization for our area. A copy of the renewal application is available for review.
- Department of Administration Local Government Report was received.
- Residents are encouraged to "subscribe to" the Town website to receive e-mails and/or text messages when Notices are added to the website. See the home page www.townofsherry.com.

Schedule Future Meetings, as required: None

Future Agenda Items: None

A **motion** to adjourn was made by Supervisor Hetze, second Supervisor Bean, **motion carried.** The meeting was adjourned at 7:52 p.m.

The next Regular Town Board meeting will be held on April 17, 2018, immediately following the Annual Meeting, which will begin at 6:30 p.m.